**Toynbee Behaviour Policy – COVID 19 Addendum**

**Effective from 15/06/2020**

**Please note the following supplementary points which should be read alongside the existing Toynbee Behaviour Policy.** (<https://www.toynbee.hants.sch.uk/policies>)

**Section 5.0 The Pupil Code of Conduct**

5.15 Where possible, Pupils must observe the two metre social distancing rule.

5.16 All pupils must follow hygiene rules; hand washing regularly and using hand santiser. Good respiratory hygiene should be promoted by using the ‘catch it, bin it, kill it’ approach.

5.17 Pupils must stay in their allocated groups and must not seek or have contact with pupils in other groups.

5.18 All pupils must follow the rule of minimising contact and must adhere to distancing requirements.

**Section 7.0 Management of Classroom Behaviour**

* Pupils must follow the Pupil Code of Conduct and staff instructions at all times. Failure to do so will lead to a first warning being given by the teacher.
* Any pupils receiving a second warning will be asked to leave their designated teaching venue and will be asked to work in a designated room with a Guidance Manager until the end of their session. Parents will be contacted.

Further Points to note:

**Arrival at School for their designated lessons:**

* Pupils should arrive at main gate and wait outside, cars are not permitted on side.
* Staff will meet pupils at the school gate and walk pupils to their designated teaching venue ensuring that social distancing is observed.
* Staff will show pupils to their designated desk. This will remain the pupil’s desk for every session. Pupils will then leave their bags under the table.
* Staff will individually escort pupils to wash their hands and if required use the toilet.
* Pupils will return to their designated teaching venue, using the hand santiser station outside before entering.
* Pupils will return to their designated desk.
* Staff will outline expectations and highlight/reinforce the changes to school routines.
* Staff will take the attendance register.

**Departure from School**

* Pupils will be escorted (socially distanced) to the gate at the end of the day.
* Pupils should not wait at the school gate for their peers and should make their way home straight away.
* If pupils are walking or cycling home they should ensure they are appropriately socially distanced.