

Substance Misuse and Drugs Education Policy

Name of Unit/Premises/Centre/School	The Toynbee School
Date of Policy Issue/Review	Summer 2021 / Summer 2022
Name of Responsible Manager/Headteacher	Deputy Headteacher
Governors' Sub-Committee	Welfare & Guidance

1.0 Ethos and Policy Statement:

- 1.1 Our intention is to provide for all pupils an education programme that encourages them to develop a healthy life style, informs them of the risks associated with the use and misuse of substances, and enables them to work out a personal code and set of attitudes that will help them resist pressures.
- 1.2 Toynbee School is committed to the health and safety of all its members and will take action to safeguard their well being in accordance with current legislation. The school responds in an appropriate and unambiguous manner to incidents connected with alcohol or other substance abuse.
- 1.3 We acknowledge the importance of the school's pastoral role in the welfare of young people and through the ethos of the school, the sensitive handling of pupils' anxieties, concerns and behavioural problems, and the skills training which is part of the tutorial programme, we aim to help all pupils cope positively with the challenges and conflicts which face them.

2.0 Objectives:

- 2.1 The objectives of the policy are:
 - 2.1.1 To clarify the range of substances to be covered, i.e. tobacco, alcohol, legal prescribed and over the counter drugs as well as illegal substances and new psychoactive substances;
 - 2.1.2 To identify pupils' existing knowledge or misconceptions to determine a suitable starting point;
 - 2.1.3 To understand the valuable role of legal drugs;
 - 2.1.4 To explore the issues relating to use and misuse;
 - 2.1.5 To clarify the law on drug misuse.
 - 2.1.6 To clarify the school's policy for managing drug related incidents.

3.0 Drugs Education – Content:

- 3.1 We will follow the recommendations in the National Curriculum for Science, PSHE and Citizenship with regard to suitable content for KS3 and KS4. The programme at both stages will seek to teach:
 - 3.1.1 Conception, growth, development, behaviour and health can be affected by diet, drugs and disease
 - 3.1.2 Human health is affected by a range of environmental and inherited factors, by the use and misuse of drugs and by medical treatments.
 - 3.1.3 The facts and laws about drug, alcohol and tobacco use and misuse.
 - 3.1.4 The personal and social consequences of misuse for themselves
 - 3.1.5 Ways of recognising and reducing risk, minimising harm and getting help in emergency and risky situations.

- 3.1.6 Other topics that reflect knowledge, understanding, attitudes and social skills around drugs misuse.
- 3.1.7 The consequences and sanctions regarding Pupil's involvement in Drugs at Toynbee School

3.2 Content will be taught at a level appropriate for the pupils' age, knowledge, experience and understanding. This element will be handled sensitively with due regard for moral considerations as well as the need to give clear, unbiased information.

4.0 **Implementation**

4.1 The Personal Development Co-ordinator will liaise with Guidance Managers in the Lower School to develop short modules that will address the prescribed content. Input will also be made by outside agencies and the police. The methods of delivery will be PDL Days, Assemblies and Tutor Times. In the Upper School, the Personal Development Co-ordinator will continue to develop and deliver modules on the appropriate content during Years 9, 10 & 11 for PDL day delivery.

4.2 The Head of Science will ensure appropriate coverage of drugs related education in accordance with the National Curriculum requirements.

5.0 **Staffing**

5.1 PSHE teachers and the Guidance Manager team will receive INSET to ensure they are retain up to date drugs education knowledge. Where appropriate, External Agencies, (for example: DART (Drug and Alcohol Reference Team) CATCH22 and Youth Crime Prevention) will advise on problems of substance misuse, and other relevant agencies will be part of the programme.

5.2 In addition, in conjunction with the Eastleigh and Winchester Inclusion Partnership, the school may arrange for trained dogs with handlers to visit the school as a proactive step to prevent drugs being brought onto the school site.

5.3 All relevant staff will have access to updated information and appropriate training to help develop their tutorial skills and understanding.

6.0 **Parents**

6.1 There will be opportunities for parents to discuss any drug related issues by contacting the relevant Guidance Manager or Personal Development Co-ordinator.

7.0 **Managing Drug Related Incidents or Incidents involving Prohibited Items**

7.1 Pupils will be informed of the items that are prohibited. This will be specified in the Toynbee Behaviour Policy and published on the school website.

7.2 The following items are prohibited:

- knives or weapons
- alcohol
- illegal drugs
- psychoactive drugs
- any stolen items
- tobacco, vapes, lighters, cigarette papers or any smoking paraphernalia
- any items related to the preparation or consumption of nicotine, drugs or alcohol
- fireworks
- pornographic images

- any items that are likely to be used to: commit an offence, cause personal injury to, or damage to the property of, any person.
- any other items as defined as such from time to time or as outlined in the Behaviour Policy, the Substance Misuse Policy or by the Department for Education [DFE: Searching, screening and confiscation, January 2018](#)

7.3 If the school has concerns about pupil involvement with Prohibited Items, parents will be informed and if appropriate the Police contacted. If incidents arise which involve prohibited items, they will be dealt with according to the school's Behaviour and Exclusion Policy and as outlined below:

- 7.3.1 Any pupil suspected of being in possession of, under the influence of, or supplying any prohibited items will be searched; this will be carried out with the pupil's consent and in the presence of another adult witness.
- 7.3.2 Staff will follow the procedures for Searching Pupils as outlined in Appendix A – Staff Protocol for conducting a search of Pupils and Appendix B – Pupil Search Consent Form
- 7.3.3 All incidents related to prohibited items, including drugs will be thoroughly investigated and appropriate action and sanctions will be taken in accordance with Toynbee Behaviour and Exclusion Policy including the possibility of Permanent Exclusion.
- 7.3.4 Where possible, due respect will be given to the confidentiality of those involved. However, this cannot be guaranteed and Police and/or Children Services involvement may be appropriate.
- 7.3.5 In all cases, Parents/Carers will be informed.
- 7.3.6 Any pupil involved in a drugs or any other illegal incident will be referred to the Police and to external agencies who can offer support regarding a drugs habit, the welfare of the pupil being of prime consideration.
- 7.3.7 All drugs related incidents will be referred to the Police and recorded on the pupil's file and on CPOMS.
- 7.3.8 In all cases the school will follow the DFE guidance as outlined below:

[DFE and ACPO Drug Advice for Schools', September 2012](#)

[DFE, Searching, screening and confiscation, January 2018](#)

Appendices to this document are:

Appendix A: Staff Protocol for the Searching of Pupils
Appendix B: Pupil Search Consent Form

Linked Policies are:

[Behaviour and Exclusion Policy](#)

[Child Protection Policy](#)

[Relationships and Sex Education Policy](#)

[Safeguarding Policy](#)